

Central Intelligence Agency



Washington, D.C. 20505

OTE 84-7514

22 Nov 1984

Mr. Russell Neely
CIA Budget Examiner
Intelligence Branch
National Security Division
Office of Management and Budget
New Executive Office Building
17th and Pennsylvania Avenue, N.W.
Washington, D.C. 20503

Dear Mr. Neely:

Thank you for accepting the invitation to address the Career Trainee Development Course, the Agency's orientation course for junior professionals. The 32 students in this class are destined for various assignments with a fourth going into operations. You will be seeing them in the tenth week of their initial orientation course.

We have provisionally entitled your talk "The CIA Budget," and envision it as a broad description of the budget and the budget cycle. In addition to describing the role of the Office of Management and Budget in the process, we would be grateful to you if you would comment on the roles played by the Director of Central Intelligence, the Intelligence Community Staff, and the Congress.

Your presentation is scheduled for Monday, 10 December 1984, from 0940-1040 hours in Room 902, Chamber of Commerce Building. Someone from our staff will greet you at the second floor receptionist area when you arrive. Should you need parking, we have reserved spaces 54 or 55 in the student lot adjacent to the building.

We look forward to seeing you.

Sincerely,



Director
of
Training and Education

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